

Accreditation Steering Committee
October 1, 2014
Fourth Floor Conference Room

Present: Wendy Sacket, Rick Lockwood, Daniel Pittaway, Vince Rodriguez, Jorge Sanchez, Ann Holliday, Cheryl Stewart, Jesse Lawson, Lori Adrian, Aeron Zentner, Helen Ward, Gayle Berggren, Christine Nguyen

Absent: Nhadira Johnson, Pedro Gutierrez, Ross Miyashiro

Note taker: Nancy Ramirez

Dr. Vince Rodriguez, Vice President of Instruction, reported that we have two items that still need to be addressed. The District needs to address the delineation of authority and we need to address our Program Review dates. We are no longer on warning.

Ann Holliday, Margaret Lovig, and Pedro Gutierrez are on the District team working on writing the report for delineation of authority.

A. Holliday reported that the meeting has yet to be called from the District. Dan Johnson and Aeron Zentner are working together on the College recommendation.

A. Zentner reported that he wrote a brief narrative on the status of where we are in terms of our College recommendation. We have eight areas that we need to look at. The deadline will be before the end of December. The process has been simplified and the Office of Research is available to assist. We are moving forward with having all reports submitted by December. All recent Program Review data will be centralized online.

Accreditation Update:

Dr. Vince Rodriguez will talk to Dr. Andrea Serban, Vice Chancellor, about when the draft will go to the Board members. Our draft was due in the end of October. It will be our first draft. This is our plan for addressing our follow-up report.

There are new standards from ACCJC. Both documents are dated from June. Our next self-evaluation will be on the new standards. We do not need to use the new standards this time.

Plan for follow-up report:

We need to address everything in our AIPs. We need to address our deficiencies and how did we continue to improve upon that.

Daniel Pittaway would like to come up with a standard for when participating and writing information for him as the editor. It is difficult for him to edit the report without complete information.

Ann Holliday would like for the Academic Senate to send a request out to all faculty to see who would like to participate and assist in writing the

standards. They can request to be on any standard. This is in an effort to try and build interest in them assisting. This might help get all faculty motivated and willing to participate.

V. Rodriguez will request that the Classified Senate send a similar request out for classified staff.

Aeron Zentner we need to find a person that is willing to be the evidence liaison. This person will be collecting the evidence for the next eight years. The person will be in charge for tracking and storing all evidence.

A. Zentner reported that he has received access to use SharePoint. Using SharePoint will allow for us to post documents.

V. Rodriguez reported that the vice president's will work with the management team for getting participation. He will send a message to the Classified Senate president for volunteers.

Ann Holliday will send a message to all faculty for volunteers.

Dr. Gayle Berggren reported that SLOs are all throughout the standards. The department chairs need to review their SLOs for the catalog. Student achievement needs to be measured.

G. Berggren made a recommendation that all the committees begin working on the standards. Each committee needs to identify what standard they identify with and set it as a goal. It would be a part of their goals and they would need to achieve it. This will be part of their charge.

V. Rodriguez and G. Berggren will work together to identify what committees align with what standards. The committees will be informed about their role with Accreditation. They can start writing their reports in the spring and finalize it in the early fall.

V. Rodriguez reported that we should have all the members by the end of October. The people identified will work on the follow-up and midterm report.

Adjourned: 1:30